

# ..... AT THE CANANDAIGUA COUNTRY CLUB .....

## DEPOSITS, PAYMENTS & CANCELLATION

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- To host your event at our lakeside tent you must be a member of the Canandaigua Country Club. Social memberships start at \$400.00 plus NYS sales tax. For more information regarding memberships please visit: [www.canandaiguacc.com](http://www.canandaiguacc.com)
- A Food and Beverage minimum spend of \$6,000 before tax and gratuity is required for events to be held on Saturday evenings June-September.
- The Canandaigua Country Club charges a facility fee of \$3,500 for events held on Saturday nights, \$1,000 on Friday nights, and \$200 all other days. All events may have access to facility for a maximum of six (6) hours.
- A non-refundable \$1,000 deposit is due to secure the time and date of your event. We accept cash, cashier's check, money order.
- Regardless of deposit and final payment tender, a valid credit card must be on file for all events.
- Three (3) months prior to your event a non-refundable deposit of 50% and a tentative guest count is due.
- Final payment and guaranteed guest count is required ten (10) days prior to your event. In the event of a guest increase after the final count the additional charges will be applied to the credit card on file.
- All menu pricing and fees are subject to change up until January 1st of your event year.

## ADMINISTRATIVE FEES & TAX

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- An administrative fee of 20% applies to all food, beverage, special services and any additional rentals.
- New York State sales tax applies to all food, beverage, decorations, administrative services and rentals provided by our catering department.

## ENTERTAINMENT & DECORATIONS

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- Nolan's is responsible for setting up tables, chairs, and linens according to the agreed upon floor plan.
- All additional decorations must be discussed with the event coordinator prior to your event. All decorations, equipment, displays, musicians and entertainers must enter the venue for set up between the hours of 11:00am - 2:30 pm on the day of your event. Nothing may be attached to the walls and/or ceilings without permission from the event coordinator. Glitter, confetti (of any kind), rice, bird seed and sky lanterns are not permitted on the premises. Open-flame arrangements must be held in a glass globe and approved before your event by the event coordinator.
- All decorations must be taken down by 7:00am the following day. Any decorations left for catering staff to take care of will be subject to a \$200 clean up fee.
- Lawn games are not permitted on the premises.
- Nolan's and/or the Canandaigua Country Club are not responsible for any rental equipment or personal property at any time prior to, during, or after your event.
- Management reserves the right to limit the volume of your Entertainment to an acceptable level. According to the Town of Canandaigua noise ordinance, all entertainment must end no later than 10:00pm. Your reception must conclude by 11:00pm. Sunday events must end by 5:00pm.

## BEVERAGE SERVICE

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- All alcoholic beverage sales are regulated by New York State. As a licensee, Nolan's is responsible for administering these regulations and reserves the right to end any disruptive behavior. No one under the legal age of 21 will be served alcohol.
- All alcohol consumed must be purchased from Nolan's at the Canandaigua Country Club. Our bar packages do not include shots.

## LIABILITY

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- Due to licensing requirements and quality control issues, all food and beverages served on CCC property must be supplied and prepared by Nolan's and may not be removed from the CCC property. The exception to this are desserts brought in from a licensed baker.
- There is a cake serving charge of \$1.00 per person which includes disposable plates, disposable silverware and to-go containers. The host is responsible for handling all leftover desserts.

## TASTINGS

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- A complimentary tasting for the bride and groom is available upon request once the party is booked.
- Not all catering menu options are available year round, please contact the Event Coordinator to schedule a tasting.

CUSTOMER NAME \_\_\_\_\_ EVENT DATE \_\_\_\_\_

50% DEPOSIT \_\_\_\_\_ CARD NUMBER \_\_\_\_\_

FINAL PAYMENT \_\_\_\_\_ EXP. DATE \_\_\_\_\_ CVV \_\_\_\_\_

CUSTOMER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

EVENT COORDINATOR \_\_\_\_\_ DATE \_\_\_\_\_